



# Application for Employment

**PERSONAL INFORMATION** (Please print or type)

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
Last                      First                      Middle

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Street                      City                      State                      Zip Code

In case of emergency, contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Have you ever been fired from a job for reasons other than lack of work within the last five years?    **Yes**    **No**

If yes, please explain: \_\_\_\_\_

Are you over the age of 18?    **Yes**     **No**     Can you provide proof of identity and work eligibility within 3 days?    **Yes**     **No**

**EMPLOYMENT INFORMATION**

**Please check the one (1) position for which you are applying:**

- Skilled Laborer
- Foreman
- Superintendent       Other \_\_\_\_\_
- Project Manager
- Administrative

**For Positions Requiring Driving, Answer the following:**

- Do you have a valid driver's license?    **Yes**     **No**
  - Do you have a valid commercial driver's license?    **Yes**     **No**
  - Have you had any moving violations in the last 3 years?    **Yes**     **No**
- If yes, please explain \_\_\_\_\_

Have you been convicted of a felony within the last seven years, other than one which has been expunged, sealed, pardoned, impounded, or statutorily eradicated?    **Yes**     **No**

If yes, please explain \_\_\_\_\_

*Conviction will not necessarily disqualify an applicant from employment.*

*Note: An applicant for employment with a sealed record on file with the commissioner of probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances, or convictions. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances, and adjudications in all cases of delinquency or as a "child in need of services" which did not result in a complaint transferred to the superior court for criminal prosecution.*

Construction work requires strenuous physical activity, such as: climbing several flights of stairs or ladders uninterrupted, working at height, lifting at least 70 pounds, repetitive lifting, working 40 to 60 hours per week, and other activities. Are you able to perform these tasks with or without accommodation?

**Yes**     **No**

**Desired Pay:** \_\_\_\_\_

Have you ever applied to J.C. Lewis Construction before?    **Yes**     **No**     If yes, Where? \_\_\_\_\_

Have you ever worked for J.C. Lewis Construction before?    **Yes**     **No**     If yes, last position held \_\_\_\_\_

Have you ever been terminated from J.C. Lewis Construction?    **Yes**     **No**     If yes, please explain \_\_\_\_\_

**EMPLOYMENT HISTORY: List below your last two employers, starting with your most recent.**

Present/Last Employer	Position	Telephone
Supervisor	Start Date	End Date
Salary		
Reason for Leaving		

Present/Last Employer	Position	Telephone
Supervisor	Start Date	End Date
Salary		
Reason for Leaving		
What is the highest educational degree that you have? _____		

Name of school where your degree was earned: \_\_\_\_\_

If referred to this position, by whom? \_\_\_\_\_

I certify that the statements made on this application and any accompanying resume are true and correct to the best of my knowledge. I understand that falsification, misrepresentation or omission of facts on this application, or otherwise during the hiring process, is cause for denial of employment or if employed, immediate dismissal.

I authorize J.C. Lewis Construction, LLC to thoroughly investigate all statements contained in this application, as well as my background, references, employment records, and other matters related to my suitability for employment. I further authorize J.C. Lewis Construction LLC to contact my present or past employer(s); educational institutions; federal, state, or municipal agencies; military services; and any other entities or individuals named or otherwise referred to by me in my application and related documentation, or conversation conducted with authorized hiring personnel, in connection with my application for employment with J.C. Lewis Construction. I fully indemnify, release, and hold harmless all such parties from any liability and responsibility that may arise in connection with obtaining or providing such information. This authorization is valid for the duration of my employment at J.C. Lewis Construction, LLC.

If employed, I agree to abide by the policies and procedures of J.C. Lewis Construction, LLC. I understand that my employment is for no fixed period of time and may be terminated by me or the Company at any time, with or without notice. I further understand J.C. Lewis Construction, LLC is an employment-at-will employer. I understand that no manager or supervisor can make promises or agreements without the written approval of an officer of the company, and that no offer of employment for a specific term is valid unless in writing and signed by an officer of the company.

Applicant Signature: \_\_\_\_\_

J.C. Lewis Construction, LLC is an equal opportunity employer. All hiring and employment decisions are made without regard to a person's race, sex, religion, national origin, disability, or veteran status.

Please submit completed form to J.C. Lewis Construction, LLC 975 Southview Circle Center, TX 75935 Or e-mail to [info@jclewisconstruction.com](mailto:info@jclewisconstruction.com)

**FOR OFFICE USE ONLY**

**Please Circle:**

Hired:    **Yes**    **No**                      New Hire or Rehire                      Hire Date: \_\_\_\_\_

If not hired, state reason: \_\_\_\_\_

SSN: \_\_\_\_\_ Job Name \_\_\_\_\_